



**Phinney Neighborhood Association**  
**School Age Teacher Job Announcement, 23.75 hours a week**  
**Fall 2024**

Phinney Neighborhood Association's Whittier Kids (WK) is a licensed, non-profit Preschool, Afterschool, and Summer Camp program located at Whittier Elementary School in the Ballard neighborhood.

### **Position Overview**

Whittier Kids Teachers collaborate with their teams to provide a fun, caring, and engaging community for school-age kids, both afterschool and during school breaks. This part-time position averages 23.75 hours per week and pays \$20.00 - \$21.50 per hour, depending on experience. Whittier Kids prioritizes candidates who demonstrate enthusiasm for playing alongside kids and a dedication to quality school age programming.

Phinney Neighborhood Association is committed to building a culture of equity and inclusion, believing that a diversity of Staff, Board, and programming is essential to achieving our mission. We are looking for someone who is willing to work with *and* challenge this organization and the community to be our most respectful, accepting, and sympathetic selves.

### **Essential Responsibilities**

- Plan and facilitate a variety of fun and meaningful activities
- Ensure a safe and fun environment through active supervision and intentional engagement
- Maintain DCYF child care licensing standards, including sanitizing equipment and materials as needed
- Participate with team in daily program set-up and take down tasks
- Attend regular staff meetings and complete required trainings
- Support SEL curriculum through incorporating practices that encourage the development of social emotional skills

### **Qualifications**

- High School diploma is required; College degree with Early Childhood Education (ECE) credits is preferred
- Experience with working with school age children
- Ability to pass a national criminal background check
- Ability to meet child care licensing requirements, including a TB test, documentation of immunizations and CPR/First Aid training

### **Compensation**

During the school year, this is a 23.75 hour per week position, with a typical schedule of 1:20-6:00pm (1:00-6:00 pm on Wednesdays). Weekly hours may increase during school breaks and summer. The pay rate is \$20.00-\$21.50 per hour, depending on experience. Benefits include three weeks personal time off the first year, increasing annually, eight paid holidays throughout the year, as well as December 24-January 1 off. We offer a convivial, positive, and flexible working environment. The PNA is an Equal Opportunity Employer working towards a culturally diverse work place. Applicants representing the diversity of our community are encouraged

to apply.

### **Phinney Neighborhood Association Mission**

The mission of the [Phinney Neighborhood Association \(PNA\)](#) is to build, engage, and support our diverse community through programs, services, and activities that connect neighbors and foster civic engagement.

### **About the Phinney Neighborhood Association**

Headquartered in a former elementary school, the PNA has developed an active community center that not only serves as a focus of the Phinney/Greenwood neighborhood, but offers programs and activities that reach far beyond the immediate neighborhood, at five different sites in Phinney, Greenwood, and Ballard. Current programs include four preschool cooperatives, a licensed preschool and school age program at Whittier Elementary School, a hot meal program, the Greenwood Senior Center, PNA Village, an art gallery, a tool lending library, a business membership program, family memberships, room rentals, and countless special events that bring friends and neighbors together. We co-sponsor a summer farmers market and weekly contra dancing and folk music concerts. The PNA serves over 27,000 people each year, has 60 staff, 1,300 volunteers, and an annual budget of \$2.5 million.

### **To Apply**

Please email a cover letter indicating your interest, how you meet the minimum qualifications, and a resume to [kathyv@phinneycenter.org](mailto:kathyv@phinneycenter.org).